

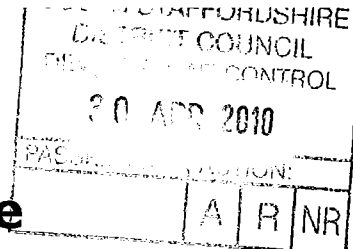


# The Planning Inspectorate

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Miss Hannah Jackson  
South Staffordshire District Council  
Development Control Services  
Council Offices  
Wolverhampton Road  
Codsall  
South Staffordshire  
WV8 1PX

Your Ref: 09/00809/FUL  
Our Ref: APP/C3430/A/10/2127110/NWF  
Date: 29 April 2010

Dear Miss Jackson

**Town and Country Planning Act 1990  
Appeal by Mr William Lee & Others  
Site at New Acre Stables, Wolverhampton Road Penkridge, ST19 5DP**

Because this appeal appears to involve the use of land as a caravan site for occupation by gypsies or travellers, the Inspector is likely to need certain information from both the appellant and the Council, as detailed below. Two copies of all information should be provided. The Planning Inspectorate will send one copy to the other party who, provided all timescales are adhered to, will have an opportunity to comment on it before a decision is made on the appeal.

*All the following information should be provided with the six-week statement or, in an inquiry case, in any proofs of evidence, if not already included in the application documents, grounds of appeal or Council's questionnaire. The answers or information provided by either party may be updated at the hearing or inquiry, but it is helpful to have as much information as possible from the earliest stages of the appeal, please.*

**Information to be provided by the appellant:**

- Gypsy status: if this is being claimed, provide details of family background and travel for work purposes over the last 10 years. If no travelling for work purposes has taken place over the last 2 years, or it is proposed to give up the travelling lifestyle, please explain why.
- Who will be living on the site? Give names (if known) and family relationships.
- If more than one family (parent(s) and children) intend to occupy the site, how long have they travelled together and how important is it that they stay together? Do they want to be treated as a single group, for the purposes of the appeal, or as individual families?



- Do any of the residents have any particular educational or health needs? Where possible, these should be supported by written evidence from educational or medical authorities.
- How many caravans will normally be on the site, and what type (touring or static)?
- Are any buildings (day rooms, stables, toilet blocks etc.) proposed?
- Is any business use of the site proposed? If so, please provide details.
- Explain the need for a site, and the reasons for choosing this site.
- What efforts have been made to find an alternative site, e.g. approaching Council's housing and planning departments including applications for a pitch on a Local Authority site, estate agents, land owners, other gypsies and travellers? Written evidence should be provided wherever possible.
- Is the permission sought on a temporary or permanent basis? If temporary how long for and why?
- If the appeal was unsuccessful what alternative accommodation options are realistically available?

**Information to be provided by the local planning authority:**

- Copies of any adopted or emerging development plan policies concerning gypsy site provision together with the supporting text.
- Copies of any quantitative assessment of need for gypsy sites undertaken within the last 5 years, or details of any being undertaken or planned. If none, explain why.
- Details of any planned provision of new or enlarged gypsy sites.
- A copy of the most recently published Bi-annual Gypsy Count data for their region comprising the Caravan Count (Table 1) and of Local Authority Sites (Table 2). This can be found on the DCLG website [www.communities.gov.uk](http://www.communities.gov.uk).
- A copy of the **two most recent** statistical returns submitted by the local authority to the ODPM Gypsy Count (undertaken in January and July of each year).
- Details of levels of occupancy, plot turn over, waiting lists, current vacancies (if any) and criteria for acceptance on all local authority sites in the area.
- For private, authorised sites, the address, number of caravans authorised and whether subject to a personal and/or temporary condition (with expiry date).
- Details of all unauthorised gypsy sites/encampments known to exist in the authority's area, including addresses, number of caravans, length of occupation and enforcement action taken (if any).
- Details of all planning applications and appeals concerning gypsy sites in the authority's area in the past five years, and their outcomes.
- Conditions, with reasons, the Council would wish to see imposed were the appeal to be allowed.

A similar letter has been sent to the other main party.

Yours sincerely



Emma Daniells

**gyp.trav**

**You can now use the Internet to submit documents, to see information and to check the progress of this case through the Planning Portal. The address of our search page is -**

**<http://www.pcs.planningportal.gov.uk/pcsportal/caserech.asp>**

**You can access this case by putting the above reference number into the 'Case Ref' field of the 'Search' page and clicking on the search button**

